

# SOFTech INSTITUTE

**AN ISO 9001-2008 & 9001-2015 AND Govt Certified institute**

**Civil Hospital Road Opp. Mini Bus Stand, Kharar (PB.) 140301**

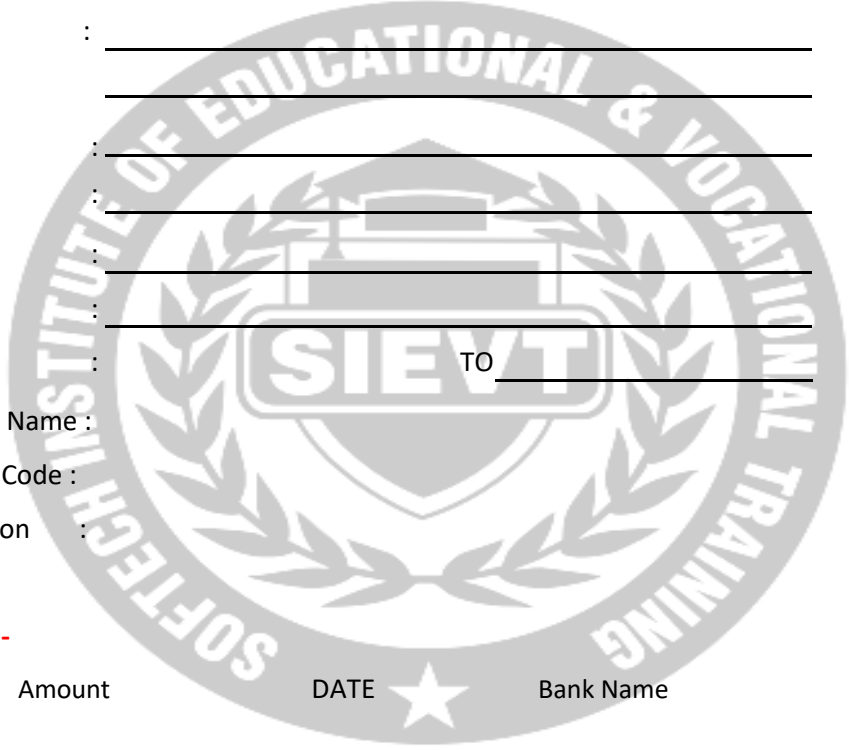
Office: 0160 – 5032332 Mobile: 09888-841736 Website: [www.softechinstitute.com](http://www.softechinstitute.com)

## APPLICATION FORM FOR VERIFICATION / DUPLICATE OF STUDENT CERTIFICATES

(Candidate has to pay fee RS. 1000/- for Certificate Verification / Duplicate Certificate. The fee Should Be Sent through Demand Draft Only in the favour of "Softtech institute educational and vocational training" Payable at "kharar")

1. Student Name : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
4. Contact No : \_\_\_\_\_
5. Course Name : \_\_\_\_\_
6. ST Registration No. : \_\_\_\_\_
7. Year of passing : \_\_\_\_\_
8. Study Period : \_\_\_\_\_ TO \_\_\_\_\_
9. Examination Centre Name : \_\_\_\_\_
10. Exam Centre City & Code : \_\_\_\_\_
11. Purpose of verification : \_\_\_\_\_

PASTE  
YOUR  
PHOTO  
HERE



### PAYMENT DETAILS:-

DD NO.                      Amount                      DATE ★                      Bank Name

I \_\_\_\_\_ S/D/o \_\_\_\_\_ Authorize

"Softtech " office to Release my Course Information to Party Listed bellow.

**Addressee:-**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STUDENT SIGNATURE:

DATE : \_\_\_\_\_

PLACE: \_\_\_\_\_

### Documents To be Attached:

- ❖ Photocopy of all certificates/Academic Transcript Dully Attested By Notary/Gazeted officer.
- ❖ Photocopy of Address Proof( ADHAAR CARD/Voter ID/Driving licence/Passport)Dully Attested by Notary/Gazeted officer.
- ❖ Two latest colored Passport Size Photograph .

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(FOR OFFICIAL USE ONLY)

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHOTO

Subject : Verification of \_\_\_\_\_

Ref. No : \_\_\_\_\_

Dear Sir,

This is certified that Mr. /Ms. \_\_\_\_\_

S/D/O Mr. \_\_\_\_\_

Having ST Registration No. \_\_\_\_\_ has been successfully completed the  
Course \_\_\_\_\_

With \_\_\_\_\_ marks in \_\_\_\_\_ Grade.

In the period from \_\_\_\_\_ to \_\_\_\_\_ at our  
Authorized Centre \_\_\_\_\_

Thanking you.

This is verified that the Certificate is genuine.

Verified By:

Department Of Examination

Dated: